

INTERNAL AFFAIRS UNIT
CITIZEN COMPLAINT INFORMATION FORM

The members of the Manalapan Township Police Department are committed to providing law enforcement services that are fair, effective and impartially applied. It is in the best interest of everyone that your complaint about the performance of an individual officer is resolved fairly and promptly. The Police Department has formal procedures for investigating your complaint. These procedures ensure fairness and protect the rights of both citizens and police officers.

Your complaint will be sent to a superior officer or a specially trained Internal Affairs Officer who will conduct a thorough and objective investigation.

You may be asked to help in the investigation by giving a detailed statement about what happened or providing other important information.

All complaints against police officers are thoroughly investigated. You will be kept informed during the time the investigation is being conducted if it is taking an extended period of time and you will be advised in writing of the outcome of the investigation.

If our investigation shows that a crime might have been committed, the County Prosecutor will be notified. You may be asked to testify in court.

If our investigation results in an officer being charged with a violation of Department rules, you may be asked to testify in a departmental hearing.

If our investigation shows that the complaint is unfounded or that the officer acted properly the matter will be closed.

It is unlawful to provide information in this matter which you do not believe to be true.

You may contact the Internal Affairs Officer at 446-4300 with any additional information or any questions about the case.

MANALAPAN TOWNSHIP POLICE DEPARTMENT

INTERNAL AFFAIRS REPORT FORM

Person Making Report:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work: _____

Date of Birth: _____ Soc. Sec. No. ____ - ____ - ____

Sex: _____ Race: _____ Age: _____

Employer/School: _____

Address: _____

INCIDENT

Nature of Complaint: _____

Complaint Against (Name): _____ Badge: _____

Date/Time: _____ Date/Time Reported: _____

How Reported: _____

Incident Location: _____

Description of Incident:

Signature of Complainant: _____ Date: _____
